

**Gulf English School**

**YEAR 9 English**

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| TERM 3 OVERVIEW |

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| Topics: 1. Formal and Informal Letters (teacher-made unit) 2. **Fiction and Nonfiction Passages** (reading comprehension based on the textbook) | **Level: Year 9** |
| Key Objectives:  1. I will write formal and informal letters using the correct letter layout, proper register and structure.  2. I will explore various reading strategies to comprehend both fiction and nonfiction text of different complexity levels.  3. I will discuss multiple concepts/ideas/themes etc. expressing my own opinion and original point of view. | |

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| **Focus Questions/ Unit Essential Ideas** | **Key Strategies - Key Concepts and Vocabulary** | |
| **1. Formal and Informal Letters**  • What is the purpose of a letter?  • How do you differentiate between a formal and an  informal letter?  • What are the features of a formal letter/informal letter?  • What techniques do you use to transition from one idea  to the next?  • What are some types of letter?  • How can I apply the skill of letter writing in real life?    **2. What is a reading strategy? What strategies can I use to help me comprehend fiction/nonfiction text better?**  **(textbook units: *Weather, Cities, Finding Your Place)***  • What are the best reading strategies for me to use?  • How can I infer when I read?  • What's the main idea of this text?  • What questions do I have about this text?  • What conclusions can I draw?  • What can this word mean based on what I read?  • What connections can I make with other disciplines based on the text information?  • How can I apply what I have learned in real life?  • What/Who/Where/When/Why/How questions  **Assessment:**  **Formative Assessments (ongoing)**   * quizzes/class tests assessing various reading strategies * formal and informal letter quizzes/class tests   **Summative Assessments (formal examination)**   * reading comprehension passage * formal and informal letter writing based on a prompt   **Resources:**  **Textbook and Workbook: English-An International Approach 3**  **Internet resources adapted to the UK National Curriculum** | • letter/correspondence  • formal/informal register  • formal/informal language  • heading  • date/inside address  • salutation  • complimentary closing  • signature  • audience  • purpose  • Bloom's Taxonomy  • close reading strategy  • predicting  • skimming  • scanning  • visualising  • asking questions  • answering questions  • inferring  • making connections  • drawing conclusions  • extracting main idea  • using relevant details  • using context clues | **Typical Expressions for Formal and Informal Letters**  • Dear Sir/Madam  • Dear Tom  • How are you?  • I haven't seen you in ages  • Best wishes  • See you soon  • Best of luck with ...  • Send my love to your family  • Guess what  • What have you done lately?  • You are not going to believe this, but...  •Moving on to another topic ...  • I'm writing to complain about...  • I'm writing to inquire about..  • I suggest that you should  • I demand a full refund  • I expect you to ...  • Hopefully, you would ... |